

Castle Consulting Services and CINA present:

Business Immigration Law Training Intensive Curriculum

This training is designed to give attorneys the basic skills and knowledge necessary to successfully practice in the area of Business Immigration Law. The time schedule is as follows:

Day 1: Non-Immigrant Business Immigration: Overview of Basic Concepts and Visa Categories

9am – 9:30am

- Welcome, introductions, goals and expectations

9:30am – 11am

1. Overview of Non-Immigrant Visas
 - Proving non-immigrant intent to qualify for non-immigrant visas
 - B-1 Business visitors coming to the U.S. Temporarily
 - B-2 Tourist visitors
 - H-1B Professionals
 - L-1A Intracompany transferees
 - E-1/E-2 Treaty/Investors
 - J-1 Exchange
 - P/O
 - R-1

11am – 11:15am Break

11:15am – 1pm

2. Overview of Immigrant Visas and Preference Petitions
 - First Preference
 - Second Preference
 - Third Preference
 - Fourth Preference

- Fifth Preference

1-2pm Lunch break

2pm – 4:30pm

- Consulate processing at embassies across the globe for your clients
- Understanding change of status in the U.S. to stay in the U.S. legally
- Preventing your client's unlawful presence in the U.S.
- Adjustment of Status to Lawful Permanent Resident

4:30pm – 4:45pm Break

4:45 – 6pm

3. Labor Certification with U.S. Department of Labor – Overview of Perm Program

Day 2: Non-Immigrant Temporary Visa Processing: Research, Preparation, Submission and Decisions

9:00 am – 11:30 am

1. E-2 Investor visas for international business development
 - Overview
 - Business planning basics for immigration law
 - Drafting job descriptions and obtaining favorable prevailing wages
 - Fighting against marginality
 - Changes of status dos and don'ts and consulate bias pitfalls

11:30 am-11:45 am Break

11:45 am -1:00 pm

2. L-1A Intracompany transfer visas
 - Overview
 - Proving parent/subsidiary relationships between the foreign and U.S. companies
 - Executives, managers and skilled workers
 - New start up enterprises in the United States

- Drafting job descriptions & organizational charts to preserve long-term visa options for your clients

1:00 pm – 2:00 pm Break

2:00 pm – 3:30pm

3. H-1B Professional worker visas

- Overview
- Shrinking visa availability and numerical caps
- Degree equivalency to prove your client’s work experience equals a bachelors degree
- Drafting job descriptions and obtaining favorable prevailing wages
- How to manage changes of employment and employee terminations
- Dual representation and ethical dilemmas

2pm – 4:30pm

- Legal Ethics - Rule 4-200 Appropriate Fees for Legal Services in Business Immigration Law

4:30pm – 4:45pm Break

4:55pm – 6 pm

4. I-129 Form and Supplements

- Change of status in the U.S vs. visa processing in the Embassy

Day 3: Business and Professional Permanent Residency: Research, Preparation, Submission and Decisions

9am – 11am

1. First Preference Category

- Understanding immigrant visa allocations and how to use the visa bulletin
- Extraordinary ability visas – how to document your cases for success
- International Executive and Manager

11am – 11:15am Break

11:15am - 1pm

2. Second & Third Preference Categories
 - Overview
 - Employer vs. employee and conflicts of interest pitfalls

1pm – 2pm Lunch Break

2pm – 4:15pm

3. Labor Certification with the US Department of Labor:
 - How to obtain bullet proof labor certifications for your clients quickly
 - SVP & job description complexities and confusion explained
 - Prevailing wages and submitting the Dept of Labor 9089 Form
 - PERM Audits and the Public Access File

4:15pm – 4:30pm Break

4:30pm – 6pm

- Form I-140 Petition and Adjustment of Status

Please contact us with questions or to register at
www.immigrationlawtraining.com

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